**Projects and activities at WHITRAP in 2018**

**1、Workshopon *Historic Urban Landscape*:**

In the coming months WHITRAP Shanghai will held an ‘expert meeting’ on HUL (organized by UNESCO and WHITRAP) and a workshop (Organized by WHITRAP and Westminster University, London) on HUL approach applied to a case study.

**Job Description and Requirements:**

* Assistance to the preparation of working documents and outcomes (in English), and to design (InDesign, in Autocad and in Illustrator);
* Translation (urban planning and architectural preservation terminology proficiency recommended in English and Chinese).
* Full time,March 12 – June 8 , 2018

**2、 International meeting and research on*Small Settlements in China, South and South-East Asia***

WHITRAP Shanghai has launched a research project focusing on Small Settlements in China, South and South-East Asia. The project is part of a larger reflection on the role of Culture for Sustainable Development supported by UNESCO. The objective of the research is to showcase the current situation of villages, from the heritage and sustainable development perspective.

**Job Description and Requirements:**

1. Assistance to the preparation of working documents (in English and Chinese), and to design (InDesign, in Autocad and in Illustrator);
2. Translation (urban planning and architectural preservation terminology proficiency recommended in English and Chinese).
3. Full time, April 2 – June 29, 2018

**3、International Conference on *Future of Historical Villages: Rural Revitalization through Culture***

International Conference on *Future of Historical Villages: Rural Revitalization through Culture* aims to provide a high-level forum to exchange on key challenges and opportunities related to the Future of Historical Villages. As the main foundation for the drafting of the *Meishan Manifesto*, the conference will allow to share international, national, regional and local experiences, and offer strategic recommendations to enhance the protection of historical villages, while promoting rural revitalization through culture. The conference will be convened by UNESCO and hosted by the Meishan Municipal People’s Government with the support of the National Commission for the People's Republic of China for UNESCO.

**Job Description and Requirements:**

* To assist the organization work carefully and earnestly that assigned by the project manager, including preparation and translation for the work documents, designing relevant material with the usual design software (Adobe Photoshop, InDesign);
* Can work smart and efficiently with other team members involved in this project, including the staff from UNESCO, WHITRAP and the local authorities;
* Proficient in English, including speaking, reading and writing, and an international study or work experience is preferred;
* Full time, April 1 - September 30, 2018 (6 months);

**4、International training course on *Heritage/Environmental Impact Assessments*(H/EIA)**

WHITRAP Shanghai and ICCROM will organize the international training course on Heritage/ Environmental Impact Assessments(H/EIA) in October 2018. The objective of the project is to provide knowledge to heritage professionals to understand and use the H/EIA as a tool to assess impacts when the development or other projects happened at historical sites.

**Job Description and Requirements:**

* Assistance to the preparation and outcome of the training documents (in English and Chinese), and to design relevant materials (InDesign);
* Translation in English and Chinese.
* International study experience is preferred.
* Full time, Sepetmer 1 to December 30, 2018

**5、Research on *World Heritage and Sustainable Tourism – Chinese Pilot Programme***

WHITRAP Shanghai is doing the research on World Heritage and Sustainable Tourism – Chinese Pilot Programme in two World Heritage Sites: Tusi Site (Guizhou Hailongtun) and Wulingyuan Scenic and Historic Interest Area. More information is avaialbe on [www.whitr-ap.org](http://www.whitr-ap.org).

**Job Description and Requirements:**

* Assistance to the preparation and outcome of the working documents (in English and Chinese), and to design relevant materials (InDesign);
* Translation in English and Chinese.
* International study experience is preferred.
* Full time, Sepetmer 1 to December 30, 2018

**6、《NEWSLETTER》**

39 volumes of WHITRAP Newsletter (bilingual) have been released so far, with a circulation of 2000 per volume. And our audience can also download the electronic version from our website. Its content includes important domestic and foreign information (news and reports) on heritage, frontier theoretic research, practical cases, heritage knowledge, and introduction to institutions, individuals and heritage properties. It is issued to domestic and foreign heritage properties and governmental departments, scientific research institutions, universities, enterprises, and media that are related with heritage conservation.

**Job Description and Requirements:**

* Participate in the editing and publishing of the *《NEWSLETTER》*, including collecting information, reviewing, typesetting, distributing & sending electronic and paper publications，etc
* Design ability is preferred.
* Editing work experiences is preferred.
* Outstanding English-Chinese translating ability is preferred.

**7、Promotion through New Media**

The website (www.whitr-ap.org) of WHITRAP has been put into use since 2007. After the revision in 2011, it is now a trilingual (Chinese, English, and French) website recommend by UNESCO.

To fully exert its platform functions, WHITRAP Shanghai has launched live webcast via its official wechat account since October 2016(Picture 1). By utilizing new media technologies, the institute aims to serve its information sharing function more effectively and innovatively, so as to enable more people to have access to public academic discussions and resources (such as lectures, salons and conferences) and to strengthen WHITRAP`s influence in the region and in China.

**Job Description and Requirements：**

* New media operation experience is preferred.
* Design ability is preferred.

**8、*UNESCO Creative Cities Network***

Launched in 2004, the UNESCO Creative Cities Network (UCCN) aims to enhance the creative, social and economic potential of cultural industries held by local factors, and therefore promote UNESCO’s goals of cultural diversity. The UCCN strengthens cooperation with and among cities that have recognised creativity as a strategic factor of sustainable development on an economic, social, cultural and environmental level.

By joining the Network, cities commit to sharing their best practices, developing partnerships which promote creativity and cultural industries, strengthening participation in cultural life, and integrating culture into urban development plans.

The UNESCO Creative Cities Network covers seven creative fields: Crafts and Folk Art, Design, Film, Gastronomy, Literature, Media Arts, and Music.

**Job Description and Requirements：**

* A rich experience in planning activities is preferred.
* Excellent oral English, ability to translate is preferred.